

East Carolina University
Retired Faculty Association

Executive Committee Meeting
May 16, 2019

ECU Willis Building
Small Conference Room
2:00 – 4:00 PM

Topics for consideration:

Where we are –

1. Faculty Forum – Four presentations for 2018-19
 - a. Attendance numbers
 - b. Topic relevance
 - c. Attendee feedback
2. Fall Social – one held in 2018-19
 - a. Attendance numbers
 - b. Costs
 - c. Entertainment
 - d. Attendee feedback
3. Selection of Board of Directors –
 - a. Two members served as acting for 2018-19
 - b. Four new members selected, three year term 2019-2022
 - c. Four board meetings held 2018-19. (Attendance requirements?)
4. RFA webpage –
 - a. Previous webmaster rotated off the board end of year 2017-18
 - b. ECU software changes presented problems with newly assigned webmaster
 - c. Now association does not have an active webmaster nor page maintenance
5. ECU E-mail –
 - a. The global list of Faculty and EHRA retirees maintained by ECU is difficult to manipulate.
 - b. Presently developing new e-mail listing using Constant Contact. Currently working to pay for the software with association funds.
 - c. There are some faculty and EHRA retirees NOT on the e-mail listing.
6. Association by-laws –
 - a. By-laws are under review toward update and revision.
 - b. Policy and procedures manual referenced by the by-laws do not exist.
 - c. Duplication within the current by-laws is confusing.
 - d. Scholarship requirements for applicants between graduate and undergraduates differ.
7. Dutch luncheon –

- a. Nine held during 1018-19.
- b. Location for luncheon varies
- c. Attendance numbers
- d. Attendee feedback

Where do we go from here?

1. What do we do about the association webpage?
2. How long do we test the Constant Contact e-mail program? Cost? E-mail master, retirees without e-mail accounts?
3. Do we continue the Dutch Luncheon program?
4. Should we increase the term of service for officers of the association to staggered 2 year terms?
5. Office and Board member requirements –
 - a. Must be dues paying members of the association?
 - b. Board meeting requirements for board members?
 - c. Service on standing committees if standing committees are instituted?
 - d. If standing committees, duties, areas, service term for chair and committee members?
6. Complete the by-laws modifications.
7. Complete the development of P&P manual. What should be in the manual?
8. Appoint a board member to serve as publicity director and public contact person?
9. Enhance opportunities for association members to participate in the association's functions and university activities?
10. Seek closer relations with the university to add retiree influence to activities of ECU administration? If so, suggestions as to what and how can the association accomplish this?
11. Do we wish to add additional activities and opportunities for association members sponsored by the association, such as travel, media events, short distance excursions, etc.?
12. Should the name of the association be changed to include in the title in some manner those EHRA retirees who currently become automatic members of the retired faculty association?
13. How do we treat those who are on phased retirement? Non-members or acting members or what?
14. Suggestions for addition activities, responsibilities, member interactions, areas of explorations, liaison with university administration offices and personnel, and others are requested.