

Memorandum of Understanding
Retired Faculty Association
Board Meeting
September 19, 2018

Thanks to all board members for their participation during the RFA board meeting yesterday. We covered a lot of items related to the activities of board currently and in future months. In the absence of minutes of the meeting, I request that you look at the following with a view to add information, suggest corrections, etc.

The board meeting was called to order at 3:10 PM. The approval of the minutes from the previous meeting was postponed until the January meeting.

1. The first Thursday Dutch luncheon will be held at G & K Kitchen for the next two months. We will, during that time, think about and consider other possible restaurants to hold the luncheons. Paul C. suggested we consider seriously the physical setting of our choices to ensure maximum inter-social activity.
2. The RFA fall social is proceeding accordingly. The date is October 2, 2018 at 5:45 PM registration at the Heart Institute located on Heart Drive, Greenville, NC. Helpers are to arrive at 5:30 PM to assist attendees with registration and membership renewals. The buffet meal will be ready at 6:00 PM for serving
3. Ken Wilson, assisted by Michael Cotter, is working diligently, including attending class to transfer the webpage to Ken. If there is a need for supervisor certification, Archie Smith will so provide (ECU permitting).
4. Chris Mansfield volunteered to consider taking over the Listserv for the association. He is to collaborate with Michael Cotter to execute the transfer if agreement is reached.
5. The By-laws ad hoc committee has met and several revisions were recommended. Archie Smith is to make the recommended revisions and provide the board with draft copies for consideration.
6. The Faculty Forum schedule is formalized with the first presentation to be November 13th with an analysis of the November 6 elections results. Tinsley Yarbrough will contact various media to publicize the forum events.
7. Treasurer Lar Larsen presented a detailed report on the financial status of the RFA. Lars provided to the board a summary of our financial condition and noted the amount of money available for scholarships for 2019-2020. There may be additional money allocated before the scholarship committee must make a determination as to the number of scholarship recipients who may receive funds.
8. The next board meeting will be in January 2019. The date will be determined and members will be notified. The date may vary due to the holidays and possible weather events.

The meeting adjourned at 4:20 PM

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